

Re: Students Gaining Apprenticeship Accreditation Through RRTVA Programs

Dear Students, Parents, & Guardians,

Welcome to the Red River Technical Vocational Area (RRTVA), which provides high school students registered in our catchment school divisions with free vocational trade options while in high school. Each RRTVA student participates in four elective credits per semester while attending their RRTVA program. Most RRTVA programs are typically two full time semesters, for a total of eight elective credits in one trade area. These elective credits are included towards a high school graduation diploma and can also qualify students for partial college Level 1 Technical Training. It is important that each student understand the value of their full participation at the beginning of each semester so that they can obtain the most out of their RRTVA program.

The Certification Requirements by Apprenticeship Manitoba for this Level 1 Technical Training component includes the following requirements listed below.

- A Trade Specific Teacher, qualified with their Red Seal or Journeyperson status, and a Vocational Teaching Certificate from the Province of Manitoba.
- The implementation the Apprenticeship Manitoba Trade Specific Curriculum.
- Certified Tools, Certified Equipment, and Certified Facility.

RRTVA students aspiring to obtain their Apprenticeship Manitoba Level 1 Technical Training and their Accreditation Certification number (AC) will need to meet the following criteria:

1. Complete all the identified Apprenticeship Manitoba Level 1 Theoretical and Practical Units identified and taught in your RRTVA program curriculum with a 70% average or greater.
2. The academic integrity of the Apprenticeship Manitoba certification requirements indicate that students can only obtain credit for the hours they complete, with all their Theoretical and Practical Hours performed under the direct supervision of the accredited teacher/instructor.
3. Any student who is absent will be required to perform or make up the missed hours just as they would at college or in an apprenticeship job if wanting their Accreditation.
4. Students must continually exhibit industry safety standard practices without reminders.
5. To "activate" this technical training, the student will need to find a job and complete the proper paperwork to start an apprenticeship through the High School Apprenticeship Program (HSAP) while in high school or apply directly to Apprenticeship Manitoba after high school. See [hsap.ca](http://hsap.ca) for more information.
6. Should you have questions feel free to contact your student's RRTVA instructor as soon as possible.



## Graduations – RRTVA Certificates

Ensuring that students meet graduation requirements as defined by Manitoba Education and Training and their local school division is the responsibility of the administration of the home school.

Students will be issued a Certificate from the RRTVA when one of the following conditions has been met:

### **Completion Certificate** (sample on page 3)

The student has met high school graduation requirements and has a minimum of 8 technical vocational credits, including at least two Grade 11 (30S) credits and two Grade 12 (40S) credits. The eight credits must be completed in one of the programs offered by the RRTVA.

OR

### **Accredited Certificate** (sample on page 4)

If a student receives an accumulated average of 70% or higher in their accredited program, they qualify for a certificate which includes an A.C. Number.



**STUDENT NAME**

having fulfilled the requirements in accordance with the  
Red River Technical Vocational Area  
standards is hereby awarded the

**CERTIFICATE**

for

***Automotive Technology***

**2022 - 2023**

---

Principal

---

Vocational Director



# STUDENT NAME

having fulfilled the requirements in accordance with the  
Red River Technical Vocational Area  
standards is hereby awarded the

**CERTIFICATE**

for

*Automotive Technology*  
*Level 1 Apprenticeship Technical Training*

**PROGRAM # AC – 239**

(see reverse side of certificate)

---

Accredited Instructor

---

Principal

---

Vocational Director

**2022 - 2023**

Please note the following conditions are applicable to the accredited program (AC-239):

- Students registering as an apprentice within **two (2)** years of graduating will receive credit for Level 1 in-school training and 900 hours of practical experience;
- Students registering as an apprentice within **three (3)** years of graduating will receive credit for Level 1 in-school training and 900 hours of practical experience, providing they pass the level placement exam (70%);
- Students registering as an apprentice with **four (4)** years of graduating will receive credit for Level 1 in-school training and 900 hours of practical experience providing their employer allows them to write the level placement exam and they pass (70%).

Apprenticeship Manitoba

100-111 Lombard Ave, Winnipeg, Manitoba Canada R3B 0T4

**T** 204-945-3337 **F** 204-948-7233

Toll Free in Manitoba 1-877-978-7233

[www.manitoba.ca/tradecareers](http://www.manitoba.ca/tradecareers)